



**Minutes of the  
 WSTIP Special Board Meeting  
 November 7, 2024  
 Zoom**

<b>Board Members Present</b>	
Jenny George, Asotin County PTBA Thomas Drozt, Ben Franklin Transit Betsy Dunbar, Central Transit (11:19 am) Cherie Huxtable, Clallam Transit Jim Fetzer, Clallam Transit Cyndie Eddy, Treasurer, Community Transit (11:24 am) Scott Deutsch, Past President, C-Tran Annette Shaw, C-Tran Brandon Hilby, Everett Transit Brandy Pesta, Grant Transit Ken Mehin, Grays Harbor Transit (11:15 am) Jana Brown, Intercity Transit Dena Withrow, Intercity Transit Staci Jordan, Medium Member Rep, Island Transit Nicole Gauthier, Jefferson Transit Miranda Nash, Small Member Rep, Jefferson Transit Paul Shinnars, Large Member Rep, Kitsap Transit Justin Brockwell, Link Transit Shawn Larson, At-Large Member Rep, Link Transit Amy Asher, Mason Transit Jason Rowe, Mason Transit Karen Thesing, Secretary, Pierce Transit Wayne Thompson, Pullman Transit	Doreen Daggett, RiverCities Transit Tara Hargrave, RiverCities Transit Joe Macdonald, Vice President, Skagit Transit Nancy Williams, Spokane Transit Randy Alexander, Valley Transit Angie Peters, Valley Transit Jeff Benson, Whatcom Transportation Authority Shonda Shipman, President, Whatcom Transportation Authority
	<b>Guests Present</b>
	Brian White, Alliant Insurance Services (broker)
	<b>WSTIP Staff Present</b>
	Cedric Adams, Claims Manager (11:22) Matthew Branson, Deputy Director Anna Broadhead, Board Relations Tracey Christianson, Executive Director John Cushing, Claims Specialist Robyn Galindo, Claims Specialist Richard Hughes, General Counsel Joanne Kerrigan, Member Services Manager Patrick Nickell, Pool Application Support Specialist

**Call to Order**

President Shipman called the meeting to order at 11:02 am welcoming everyone to the virtual meeting. Broadhead completed verbal roll call. Shipman asked if there were any changes to the agenda. Branson explained the packet which was distributed had an error showing \$3 million x of \$2 million on the last page, the subjectivities page has now been updated to reflect staff recommended of \$3.5 million x of \$1.5 million. **Brown moved to approve the agenda. Jordan seconded the motion, and the motion passed.**

**Public Comment on Consent Agenda, Discussion, Potential Action Items**

Shipman asked for public comment. No public comments were received.

## Discussion / Potential Action Items

### 2025 Insurance Layers Q&A

Christianson asked if there were any questions regarding the video sent out on Monday. Branson reminded attendees to either raise their virtual hand or put a comment in the chat pod if they would like to speak. There were no questions regarding the video for White or staff.

### 2025 Self Insurance Retention (SIR) Selection

Shipman said staff are asking the Board to select the Self-Insured Retention (SIR) for 2025 at \$1.5 million. Christianson explained why staff are recommending a \$1.5 million SIR versus the September projection of \$2 million. Shinnors thanked staff for the video and explained he viewed the higher SIR as a trading of dollars, keeping the SIR at \$1.5 million may look like it costs more but in the long run it may actually cost less because it is per occurrence. Christianson said the cost of retaining versus the cost of transfer is important if accidents continue to occur as they have. Thesing said at the last Board meeting not all the groups wanted to bet on ourselves (by having more SIR exposure) which is also factoring into this decision. Christianson said the large Members would prefer to transfer the risk, whereas the smaller Members are more willing to take on risk at the lower end of the tower or at the higher layers. White noted we did look at aggregate corridors, but they weren't the best priced options. Hilby asked how the Pool was looking with case reserves year to date. Christianson said we have had some severe losses which are more frequent than seven to 10 years ago. Branson said the October report will be presented at the Annual meeting. Christianson said we ask the Claims department to do the calculations all the time as we send the information to the actuary every six months. We do have triggers for reporting to reinsurance and excess insurance carriers and they independently get to decide how they reserve. Shipman asked for a motion to select a \$1.5 million SIR for 2025.

***Heston moved to select a \$1.5 million self-insurance retention (SIR) for 2025. Deutsch seconded the motion, and the motion passed.***

### Bind Authority for Insurance Layers

#### Bind Governmental Entities Mutual Inc for Liability Reinsurance for 2025

Christianson asked the Board for permission to bind GEM's portion of the insurance tower in the amount of \$2,003,276. Shipman asked for a motion to grant permission to bind GEM.

***Jordan moved to grant authority to the Executive Director to bind Governmental Entities Mutual, Inc. (GEM) for liability reinsurance for renewal on January 1, 2025. Peters seconded the motion, and the motion passed.***

#### Bind Safety National Casualty Corporation for Liability Reinsurance for 2025

Shipman said staff are asking for permission to bind the Safety National Casualty Corporation layer \$5 million x of \$5 million for \$1,559,147. White gave an overview of and history of Safety National. They are well rated, stable and growing. They have an great underwriting team, stable and growing claims staff. One unique requirement for binding coverage is that WSTIP will need to collect your projected worker hours for 2025, we aren't really sure how they are going to want this information presented but potentially by a workers compensation class code. This information will need to be provided to Safety National by February 1, 2025. Christianson said Safety National's quote was competitive with MunichRe and will get us to the \$10 million attachment point for MunichRe. She spoke with other Pools in Washington who have Safety National in their layers and received favorable feedback. Brown asked why Safety National hadn't been considered in the past. Christianson explained they were offering only \$5 million for the same amount we were getting \$10 million from MunichRe in the past. White said Safety National will only write \$5 million in coverage with a minimum premium of \$1 million. Macdonald asked if they had other public transit clients. White said three years ago not really, but they have been looking for new opportunities and the perception of transit risk vs law enforcement liability we look pretty good.

Shipman asked for a motion to authorize the Executive Director to bind Safety National. **Thesing moved to grant permission for the Executive Director to bind Safety National Casualty Corporation for the \$5 million x of \$5 million layer effective January 1, 2025. Mehin Seconded the motion, and the motion passed.**

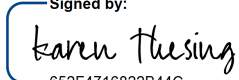
Bind Munich Reinsurance America, Inc (MunichRe) for Liability Reinsurance for 2025

Shipman asked for a motion to authorize the Executive Director to bind MunichRe. Christianson said MunichRe is the \$10 million to \$15 million layer, we have been with MunichRe since 2015 the cost of coverage is \$1,072,000. **Mehin moved to authorize the Executive Director to bind coverage with MunichRe for 2025. Macdonald seconded the motion, and the motion passed.**

Recap and Adjournment

Christianson said the next steps are to secure two additional carriers to reach our \$25 million in coverage, reminding attendees the rate sheets produced in September will be the number on their January 1 assessments, as any additional cost of purchasing insurance will come out of the contribution to surplus or net position. We will need to collect worker hours once they show us what format they would like to receive them. White will be working to secure the additional two layers, the crime proposal has not arrived yet but we expect it in the coming weeks. Brown asked if they needed actual worker hours or if estimates were going to be sufficient. White said there isn't an audit provision, he is hopeful that projected will be enough. **Shipman thanked everyone for attending and adjourned the meeting at 11:43 am.**

Submitted this 6 day of December 2024

Signed by:  
  
Approved: \_\_\_\_\_  
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Karen Thesing, Secretary