



# AGENDA

Quarterly Board Meeting  
 September 27, 2024  
 Holiday Inn Express & Suites ~ Pasco - Hybrid Meeting

Phone #:  
**(253) 215-8782**

Meeting ID:  
**957 258 5629**

Passcode:  
**Abc123@**

Zoom – [Click here](#) to join

Sign-in  
 sheet

**9:00 am CALL TO ORDER – President Shonda Shipman**

1. Roll Call of Members
2. Changes in Agenda/Motion to Accept Agenda
3. Introduction of Guests
4. Behind the Curtain Completion Prizes

**PUBLIC COMMENT on DISCUSSION / POTENTIAL ACTION ITEMS**

*Individual comment limited to three minutes.*

**DISCUSSION / POTENTIAL ACTION ITEMS**

Page #

- |   |     |
|---|-----|
| 1. Member Representative Meeting Report and Discussion                        |     |
| 2. Q&A on Videos  |     |
| a. Learning Management System – Kerrigan                                      | 002 |
| 3. 2025/2026 Meeting Schedule – Macdonald                                     | 004 |
| 4. 2025 Self Insurance Retention (SIR) Selection – Christianson & Wick        | 005 |
| 5. 2025 Insurance Layers – Christianson & White                               | 006 |
| 6. 2025 Proposed WSTIP Operating Budget \$24,279,000 – Branson & Christianson |     |

**FINANCIAL REPORTS AS OF AUGUST 2024 – Branson & Christianson**

- |  |     |
|--|-----|
| 1. Treasurer’s Report and Management Discussion & Analysis | 055 |
| 2. Comparative Statement of Net Position                   | 056 |
| 3. Claim Reserves Report                                   | 057 |
| 4. Statement of Revenues and Expenses with Budget          | 058 |

**STAFF REPORTS**

- |  |     |
|--|-----|
| 1. Executive Staff Report – Adams, Branson, Christianson, Kerrigan | 059 |
| 2. Best Practices Interim Report – Kerrigan & Iddings              | 126 |
| 3. General Counsel’s Report – Hughes                               | 127 |
| 4. Broker’s Report – White   | 128 |
| 5. President’s Quarterly Report on ED Goals – Shipman              |     |

**ACTION ITEMS**

- |   |     |
|---|-----|
| 1. Minutes – June 28, 2024  | 164 |
| 2. Approve 2025 WSTIP General Liability Coverage Document – Nash & Adams  | 170 |
| 3. Additional Participants for Shackleton Leadership Experience – Branson | 208 |
| 4. Affirm Binding Underground Storage Tank Coverage – Christianson        | 209 |
| 5. Target Ratio’s Policy – Christianson & Branson                         | 210 |

**12:00\* pm ADJOURN – President Shonda Shipman**

**NEXT MEETING – December 5-6, 2024 ~ Kitsap Conference Center - Bremerton**

\*estimated time