



# AGENDA

Phone #:  
**(253) 215-8782**

Executive Committee  
July 25, 2024

Meeting ID:  
**957 258 5629**

Seoul Room SeaTac Conference Center - Hybrid Meeting  
Zoom [click here](#) to join

Passcode:  
**Abc123@**

- 9:00 am CALL TO ORDER** – President Shonda Shipman Sign-in sheet
1. Roll Call of Members and Introduction of Guests and New Board Members
  2. Changes in Agenda/Motion to Accept Agenda

**PUBLIC COMMENT on CONSENT AGENDA / DISCUSSION / POTENTIAL ACTION ITEMS**

*Individual comment limited to three minutes.*

<b>CONSENT AGENDA</b>	Page #
1. Minutes – June 27, 2024	002
2. June 2024 Vouchers and Electronic Payments totaling \$844,002.15	005

**DISCUSSION / POTENTIAL ACTION ITEMS**

1. 2024 Executive Committee Work Plan – Branson	011
2. 2025 – 2026 Meeting Locations – Broadhead & Branson	012
3. Expansion of WSTIP Learns Content Library – Kerrigan & Juell	014
4. Changes to Resolution Authorizing Investments in LGIP – Branson	015
5. Business Continuity Plan – Branson	022
6. New Lockbox Service for Payments to WSTIP – Branson & Adams	038
7. Driver Record Monitoring – Changes for users of Envision – Branson & Kerrigan	039
8. Shackleton Leadership Training – Larson & Branson	041
9. 2025 WSTIP Operations Budget – Branson	044
10. Appoint Audit Committee Chair – Shipman	046
11. Planning for Executive Director Performance Evaluation – Shipman	049

**EXECUTIVE SESSION**

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1).

The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer. Presiding Officer announces in open meeting the time the Executive Session will end.

**STAFF REPORTS**

1. Executive Staff Report – Branson, Kerrigan, Adams 052

**SUBCOMMITTEE REPORTS**

1. Governance Policy Committee – No Report – Macdonald
2. Board Development Committee – No report – Larson
3. Risk & Opportunities Committee – No report – Deutsch
4. Coverage Review Committee – No report – Nash
5. Investment Committee – No report – Eddy

- 1:00\* pm RECAP and ADJOURN** – President Shonda Shipman

\*Estimated Time **Upcoming Committee Meetings**

- Governance Policy Committee Meeting – TBD (Zoom)
- Board Development Committee Meeting – 08/23 (Zoom)
- Risks & Opportunities Committee Meeting – 09/12 (Zoom)
- Coverage Review Committee Meeting – TBD (Zoom)
- Investment Committee Meeting – 10/10 (Zoom)
- Audit Committee – TBD
- Target Ratio Committee – 08/09 (Zoom)