



AGENDA

Phone #: (253) 215-8782

Executive Committee

May 23, 2024

SeaTac Conference Center - Hybrid Meeting

Zoom [click here](#) to join

Meeting ID: 957 258 5629

Passcode: **Abc123@**

- 9:00 am CALL TO ORDER** – President Shonda Shipman Sign-in sheet
1. Roll Call of Members and Introduction of Guests and New Board Members
 2. Changes in Agenda/Motion to Accept Agenda

PUBLIC COMMENT on CONSENT AGENDA / DISCUSSION / POTENTIAL ACTION ITEMS

Individual comment limited to three minutes.

CONSENT AGENDA	Page #
1. Minutes – April 25, 2024	002
2. April 2024 Vouchers and Electronic Payments totaling \$1,700,195.53	008

DISCUSSION / POTENTIAL ACTION ITEMS

1. 2024 Executive Committee Work Plan – Christianson	014
2. Audit Committee Charter - Macdonald	015
3. Governance Policies to Adopt, Rescind, or Recommend to the Board - Macdonald	017
a. Accounting and Internal Controls	018
b. Budget Development	024
c. Expense Reimbursement	030
d. Purchasing	032
e. Recognition	041
f. Audit Committee	043
g. Member Guest	045
h. Bylaws	046
4. 2025 General Liability Coverage Document – Nash & Adams	066
5. 2025 Public Officials Liability Coverage Document – Nash & Adams	084
6. AGRiP Advisory Standards – Liard & Branson	099
7. Investment: Thurston County Investment Pool (TCIP) vs Local Government Investment Pool (LGIP) – Christianson, Branson, Liard, Shipman	141
8. Secretary and Treasurer Vacancies – Macdonald & Christianson	143

EXECUTIVE SESSION

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1).

The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer. Presiding Officer announces in open meeting the time the Executive Session will end.

STAFF REPORTS

1. Executive Staff Report – Christianson, Branson, Kerrigan, Adams	145
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SUBCOMMITTEE REPORTS

1. Governance Policy Committee – Verbal Report – Macdonald
2. Board Development Committee – No report – Larson
3. Risk & Opportunities Committee – No report – Deutsch
4. Coverage Review Committee – Verbal report – Nash
5. Investment Committee – No report – Liard
6. Target Ratios Committee – Verbal report - Thesing

- 1:00* pm RECAP and ADJOURN** – President Shonda Shipman

*Estimated Time

Upcoming Committee Meetings

Governance Policy Committee Meeting – TBD (Zoom)
Board Development Committee Meeting – 05/24 (Zoom)
Risks & Opportunities Committee Meeting – 06/13 (Zoom)
Coverage Review Committee Meeting – 06/03 (Zoom)
Investment Committee Meeting – 10/10 (Zoom)
Audit Committee – 10/24 before EC Meeting
Target Ratios Committee – TBD (Zoom)
